



ATA REGULAR BOARD MEETING AGENDA

November 19, 2014

- I. Opening Prayer
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of August 20, 2014 Regular Board of Directors Meeting Minutes
- V. Treasurer's Report
- VI. Committee Reports
 1. Executive Committee
 2. Personnel Committee
 3. Budget Committee – November 10, 2014
 4. Policy Committee
 5. Joint Executive Committee
 6. Facilities and Equipment Committee
- VII. Old Business
- VIII. New Business
- IX. Chief Executive Officer's Report
- X. Adjournment

ATA REGULAR BOARD OF DIRECTORS MEETING MINUTES

November 19, 2014

The Area Transportation Authority Board of Directors Regular meeting was called to order at 10:32 a.m. on November 19, 2014 at the Authority's Regional Transit Facility, 44 Transportation Center, Johnsonburg, Pennsylvania.

The following members and guests were present:

PRESENT:

Ken Wingo, Chairman
Anthony Viglione, Vice Chairman
Dave Wolfe, Secretary
Dick Stover
Michael Galluzzi
John Todd
Harry Whiteman
Kristen Vida
Joan Robinson McMillen
Bill Setree

James A. Meyer, ATA Solicitor
Thomas Wagner, Meyer and Wagner, Law Offices
Michael Imbrogno, ATA Chief Executive Officer
Deborah Pontzer, Congressman Thompson's Office
Coletta Corioso, ATA Chief Financial Officer
Yvonne Wolesslagle, ATA Administrative Secretary
Debbie Addeo, ATA Secretary

Chairman Kenneth Wingo called the meeting to order. He then asked Jake Meyer to open the meeting with a prayer, which was then followed by the Pledge of Allegiance.

Yvonne Wolesslagle read roll call. Rhett Kennedy (McKean County) was not present at the meeting. Notification of Mr. Kennedy's absence was given prior to the meeting.

Chairman Wingo thanked the staff for their efforts in another successful Board/Staff Workshop.

The next item on the agenda was the acceptance of the August 20, 2014 Regular Board of Directors meeting minutes. Chairman Wingo asked the Board members if there were any additions or corrections to the meeting minutes as presented.

With no further additions or corrections offered by the members, a motion to accept the August 20, 2014 Regular Board meeting minutes was made by Kristen Vida. Tony Viglione seconded the motion, with all Board members in favor.

The next item on the agenda was the Treasurer's report. Coletta Corioso, gave the Treasurer's Report in Rhett Kennedy's absence. As of November 12, 2014, ATA had the following balances:

| | |
|-------------------------------|-------------|
| General Fund | \$2,212,823 |
| Act 26 Account | \$70,911 |
| Act 3 Account | \$365,459 |
| MATP Account | \$990,004 |
| Unrestricted Cash Account | \$482,871 |
| Total | \$4,122,067 |
| Accounts Payable: | \$23,461 |
| Accounts Receivables (Total): | \$436,757 |
| Current: | \$160,484 |
| 0-30 days: | \$223,885 |
| 31 – 60 days: | \$40,876 |
| 61 – 90 days: | \$3,065 |
| > 90 days: | \$8,477 |

The Statement of Net Position Internal Comparative as of September 30, 2014 was then reviewed.

With no further discussion, Harry Whiteman made a motion to approve the Treasurer's Report as presented. John Todd seconded the motion, with all Board members in favor.

The Committee Reports were the next item on the agenda. The only Board Committee that conducted a meeting since the last scheduled Board meeting was the Budget Committee. The November 10, 2014 Budget meeting minutes were reviewed and discussed with the Board by Tony Viglione. A copy of the meeting minutes was included in the packet.

With no further discussion, Kristen Vida made a motion to accept the November 10, 2014 Budget Committee meeting minutes. Dave Wolfe seconded the motion, with all Board members in favor.

No report was given under Old Business and New Business.

The last item on the agenda was Chief Executive Officer's Report. Copies of the CEO's report, along with staff director reports, were given to the Board members for their information and review as part of the Board packet. Michael Imbrogno then gave a brief update and highlighted various projects/items that he and the staff have recently completed and/or are still working on.

A review of the Controller's Report was then given. This report is comprised of the following sections:

- Section A- Statement of Overall Operations (excluding Clarion services).
- Section B – Financial Statistical Report for the publicly subsidized services and the shared ride primary, non-public (includes CMS), and Clarion services.
- Section C – Financial Statement

Michael discussed a recent project undertaken on the web which involves creating a blog which will serve as the focal point for the Regional Rural Transportation Advisory Committee (RRTAC) geared at providing constructive input to improve the region's public transportation system.

Michael then discussed the PennDot Transit Peer Performance Review. The first quarterly progress report is due to PennDOT on December 1, 2014. Nearly 100% of the recommendations have already been implemented.

At 11:37 a.m. Kristen Vida made a motion to adjourn the meeting. John Todd seconded the motion, with all Board members in favor.